

<b>SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS 2019</b>	<b>16<sup>th</sup> October 2018</b>
<b>CORPORATE POLICY AND RESOURCES COMMITTEE</b>	<b>For Decision</b>

<b>Linkage to Council Strategy (2015-19)</b>	
<b>Strategic Theme</b>	Leader and Champion
<b>Outcome</b>	Provide Civic Leadership
<b>Lead Officer</b>	Director of Corporate Services
<b>Cost: (If applicable)</b>	N/A

## 1.0 Purpose of Report

To present the Schedule of Council and Committee Meetings for 2019.

## 1.1 Background

The day and frequency of Council and Committee meetings agreed for the term of Council 2015-19 is:

- Environmental Service Committee - 1<sup>st</sup> Tuesday at 7pm;
- Leisure and Development Committee; - 2<sup>nd</sup> Tuesday at 7pm;
- Corporate Policy and Resources Committee – 3<sup>rd</sup> Tuesday at 7pm;
- Planning Committee (with full Council powers) - 4<sup>th</sup> Wednesday at 2pm;
- Audit Committee - Quarterly on 2<sup>nd</sup> Wednesday at 7pm;
- Council Meeting - 4<sup>th</sup> Tuesday at 7pm.

**Appendix 1, Schedule 1** takes into account proposed Council, Committee and sub-committee meetings from January 2019 – April 2019.

**Appendix 1, Schedule 2** takes into account proposed Council, Committee and sub-committee meetings post-Election from May 2019 – December 2019.

Committee may wish to defer consideration of Schedule 2 (post-Election), to the Annual Meeting in May 2019.

## 1.2 Local Government Elections Thursday 2<sup>nd</sup> May 2019

The Local Government Elections will be held on Thursday 2<sup>nd</sup> May 2019 and taking into account any purdah period that Council may decide to have, may affect the committee schedule during April 2019.

### 1.3 Annual Meeting 2019

Council's Standing Orders state, 'In any year which is a local election year, the Annual Meeting shall be held within twenty-one days immediately following the Election, at such time as the Council may fix, at the offices of the Council or at such other place as the Department may direct'.

The date of the Annual Meeting is set at Tuesday 14<sup>th</sup> May 2019 at 7PM.

### 1.4 Proposed schedule of meetings 2019

Schedule 1 and Schedule 2 take into account previous suggestions by Council to avoid key holiday periods (Easter Week and the Christmas / New Year period) whilst creating a recess from Committee business in July, to include advice to Council's Partnerships and Project Boards to hold a recess, unless deemed essential business.

#### **Recommendation**

##### **It is recommended:**

- that committee note the date of the Annual Meeting;
- that committee approve Schedule 1, Council, Committee and sub-committee meetings January 2019 - April 2019 as detailed;
- that committee further consider Schedule 2, Council, Committee and sub-committee meetings post-Election, May 2019 – December 2019, as detailed and make recommendation to Council.

Draft Schedule of Meetings January 2019-December 2019

		SCHEDULE 1 - JANUARY-APRIL 2019				SCHEDULE 2 - MAY-DECEMBER 2019									
2019		January	February	March	April	May	June	July	August	September	October	November	December		
<b>Environmental Services</b> (rotation - on the 1st Tuesday of the month)	7.00pm	<del>1st</del> Public Holiday <b>Do not schedule</b>	5th	5th	2nd		-	4th	Recess	6th	3rd	1st	5th	3rd	
<b>Leisure &amp; Development</b> (rotation - on the 2nd Tuesday of the month)	7.00pm	8th	12th	12th	9th		-	11th		13th	10th	8th	12th	10th	
<b>Audit Committee</b> (rotation - on the 2nd Wednesday quarterly)	7.00pm			13th				12th			<b>18th<sup>1</sup></b>			11th	
<b>Corporate Policy &amp; Resources Committee</b> (rotation - on the 3rd Tuesday of the month)	7.00pm	15th	19th	19th	<del>16th</del> <b>Wed 10th</b>		21st	18th		20th	17th	15th	19th	<del>17th</del> <b>Do not schedule</b>	
<b>Annual Meeting</b> (held within twenty-one days immediately following the Election)						Tues 14th @7PM									
<b>Council Meeting</b> (rotation - on the 4th Tuesday of the month)	7.00pm	22nd	7th tbc (Rate) 14th tbc (Rate) 26th	26th	<del>23rd</del> Public Holiday <b>Tues 16th</b>		28th	25th	23rd	27th	24th	22nd	26th	<del>24th</del> <b>Tues 17th</b>	
<b>Planning Committee</b> (rotation - on the 4th Wednesday of the month)	2.00pm	23rd	27th	27th	<del>24th</del> <sup>3</sup> Holiday period <b>Do not schedule</b>		<del>22nd</del> <b>29th<sup>4</sup></b>	26th	<b>Recess</b>	28th	25th	23rd	27th	<del>25th</del> Bank Holiday <b>Wed 18th</b>	

<sup>1</sup> A week later than the rotation to facilitate NIAO Signing Off the Accounts.

<sup>2</sup> Historically there have been no Land and Property Sub-Committee meetings in December, it is additionally proposed there will be no Corporate Policy & Resources Committee in December.

<sup>3</sup> The April Planning Committee meeting is unable to be scheduled earlier as this would have knock-on workload implications in issuing the Agenda earlier.

<sup>4</sup> A week later than the rotation to facilitate the Agenda being issued two weeks prior.