

<b>Prompt Payment Statistics</b>	<b>18/09/2018</b>
<b>Corporate, Policy and Resources Committee – For information</b>	

<b>Linkage to Council Strategy (2015-19)</b>	
<b>Strategic Theme</b>	Innovation and Transformation
<b>Outcome</b>	The Council will continuously examine and introduce ways to provide services in more accessible and efficient ways
<b>Lead Officer</b>	Chief Finance Officer
<b>Cost: (If applicable)</b>	Performance improvement target

### **1.1 Background**

Department for communities (DfC) requires Council to record and publish statistics regarding the payment of supplier invoices with specific reference to two distinct measures namely invoices paid within 10 working days and invoices paid within 30 calendar days.

### **1.2 Detail**

These figures are published on a quarterly basis by DfC with Councils required to do likewise. The purpose of the statistics is to encourage Councils to support businesses especially those local and/or small businesses for whom cash flow is of vital importance to their continued survival. In addition as part of Council's performance improvement plan for this year the payment of our suppliers has been identified as one of the performance improvement objectives with a target of 90% of suppliers being paid within 30 calendar days. The tables below detail Council's performance since April 2016 the latest data for the early part of quarter 2 of 2018/19 being up to and including early August 2018. Q2 performance has dropped slightly from Q1 but with the majority of this being the July holiday period this is to be expected, the performance is still comfortably ahead of the previous 2 years for the same period.

### **1.3 Improvement Actions**

Whilst the improved performance in comparison to previous periods is welcome council officers continue to seek improvements to overcome these difficulties and ultimately improve the performance. As previously reported finance staff are continuing with the setting up of electronic systems which will remove the need to have invoices transported around all of our offices for verification and authorisation. It is anticipated that a pilot implementation of this will take place in the summer, the timescale may seem long however it must be remembered that only one of the four legacy councils used the electronic system that is the basis for what is required therefore this requires an extensive programming, implementation, roll-out and training before it will become fully operational. The electronic system will produce significant improvements in the payment figures

**Prompt Payment Statistics 2016/2017**

	Q1	Q2	Q3	Q4	Total
Total No of Invoices	4533	6610	6072	8332	25547
Total amount paid	£ 6,710,360	£ 11,233,620	£ 13,557,966	£ 16,266,636	£ 47,768,582
Number of invoices paid within 10 days	1910	2708	2792	4022	11432
% of invoices paid within 10 days	42.14%	40.97%	45.98%	48.27%	44.75%
Number of invoices paid within 30 days	3907	5386	5339	6992	21624
% of invoices paid within 30 days	86.19%	81.48%	87.93%	83.92%	84.64%
Number of invoices paid outside 30 days	626	1224	733	1340	3923
% of invoices paid outside 30 days	13.81%	18.52%	12.07%	16.08%	15.36%

**Prompt Payment Statistics 2017/2018**

	Q1	Q2	Q3	Q4	Total
Total No of Invoices	5204	7475	6424	9383	28486
Total amount paid	£ 7,361,588	£ 11,484,968	£ 9,477,430	£ 15,933,863	£ 44,257,849
Number of invoices paid within 10 days	1332	2503	2765	5364	11964
% of invoices paid within 10 days	25.60%	33.48%	43.04%	57.17%	42.00%
Number of invoices paid within 30 days	3943	5845	5507	8135	23430
% of invoices paid within 30 days	75.77%	78.19%	85.73%	86.70%	82.25%
Number of invoices paid outside 30 days	1261	1630	917	1248	5056
% of invoices paid outside 30 days	24.23%	21.81%	14.27%	13.30%	17.75%
No. of Disputed Invoices	9	7	2	84	102
Average Payment Days	24.78	24.47	20.43	21.33	22.58

### Prompt Payment Statistics 2018/2019

	Q1	Q2*	Q3	Q4	Total
Total No of Invoices	4785	6225			11010
Total amount paid	£ 6,610,672				£ 6,610,672
Number of invoices paid within 10 days	2222	2664			4886
% of invoices paid within 10 days	46.44%	42.80%	#DIV/0!	#DIV/0!	44.38%
Number of invoices paid within 30 days	4330	5172			9502
% of invoices paid within 30 days	90.49%	83.08%	#DIV/0!	#DIV/0!	86.30%
Number of invoices paid outside 30 days	455	1053	0	0	1508
% of invoices paid outside 30 days	9.51%	16.92%	#DIV/0!	#DIV/0!	13.70%
No. of Disputed Invoices	2	2			4
Average Payment Days	19.24	22.75	#DIV/0!	#DIV/0!	21.23

\* Incomplete period