

# Causeway Coast and Glens District Council

Shadow Council Meeting Thursday 29<sup>th</sup> January 2015

## Key Decisions

No	Item	Decision
1.	Congratulations	<i>Councillor Joan Baird OBE</i>
2.	Condolences	<i>Mrs Elizabeth Beattie</i>
4.	Declarations of Interest	<i>Item 4: Councillor Holmes, Councillor Knight McQuillan</i>
5.	Presentation Development of Garvagh High School Site	<i>Mr C Fisher</i>
6.	Minutes of Shadow Council Meeting held 18 <sup>th</sup> December 2014 6.1 Rural Development Programme (141218.6.3)	<i>Confirmed</i> <i>Information tabled item 10</i>
7.	Minutes of Transferring Functions & Group Committee held 11 <sup>th</sup> December 7.1 DRD Off Street Car Parks (141211.8) 7.2 Adoption of Minutes	<i>Response from Minister awaited</i> <i>Adopted</i>
8.	Minutes of Corporate Policy & Resources Committee held 15 <sup>th</sup> January 2015	<i>Adopted</i>
9.	Political Appointments to the Policing and Community Safety Partnership (PCSP) (OD150122)	<i>Deferred AGM March 2015</i>
10.	Rural Development Programme 2014-2020 (OD150122)	<i>Appointed to LAG 3 DUP; 2 UUP; 2 SF; 1 SDLP</i>
11.	Transfer of Lands to Coleraine & District Motor Club NW 200	<i>Approved</i>
12.	Fees and Charges Council Caravan Sites (OD150122)	<i>Approved</i>
13.	The Provision of Tourism Marketing Services to GB and International Markets (OD150122)	<i>Services competitively procured for period of 1 year</i>

<b>No</b>	<b>Item</b>	<b>Decision</b>
14.	Tender Report Benone Activity Centre	<i>Enter into contract with lowest tenderere</i>
15.	Request to Proceed with Applications for Severance	<i>Approved</i>
16.	Set Rates Strike Meeting	<i>Thursday 12<sup>th</sup> February 2015</i>
17.	Legacy Council Loan Approvals	<i>Approved</i>
18.	Small Business Summit	<i>For information</i>
19.	ICT Equipment for Planning Staff (CPR141204; SC141218)	<i>Response from Minister tabled</i>
20.	PCSP Indicative Budget 2015-16	<i>NIPB correspondence tabled</i>

## **Shadow Council**

Minutes of the Meeting of Causeway Coast and Glens Shadow Council held in the Auditorium, Ballymoney Town Hall on Thursday 29<sup>th</sup> January 2015 at 7.00pm

In the Chair: Councillor J Finlay, Presiding Councillor

Present: Councillors Baird, Blair, Callan, Campbell, Clarke, Cole, Douglas, Fitzpatrick, Harding, Hickey, Hillis, Holmes, King, Knight-McQuillan, Loftus, McCandless, McCorkell, McGuigan, McKeown, McKillop MA, McKillop S, McLean, McShane C, McShane P, Mulholland, Mullan, Quigley, Robinson, Stevenson, Watton, Wilson

In attendance: Mr D Jackson, Clerk and Chief Executive  
Mr D Wright, Lead Officer Finance  
Mr R Baker, Lead Leisure & Development  
Mrs P Donaghy, Committee Administrator  
Mrs S Duggan, Programme Administrator  
Ms S Kelly, Lead Organisation Development

Also in attendance: Mr J Dempsey, Mr L Flanigan, Mr R Lewis, Mrs V Richmond  
Mr C Fisher, DTNI  
Press x 2 Public x 2

### **1. Councillor Joan Baird OBE – Congratulations**

The Presiding Councillor extended congratulations to Councillor Baird on receiving an OBE in the New Years' Honours list for her services to housing.

### **2. Condolences**

The Presiding Councillor offered condolences, on behalf of the Shadow Council, to Mrs Elizabeth Beattie, Head of Policy on the recent loss of her Mother, Mrs Ruby Beattie, and her Mother-in-law, Mrs Maud Hogg.

### **3. Apologies**

Councillors Beattie, Chivers, Duddy, Fielding, Hunter, McCaul, McGlinchey, Nicholl.

### **4. Declarations of Interest**

Item 5 – Development of Garvagh High School Site - Councillor Holmes and Councillor Knight McQuillan as Members of stakeholder group, 'Garvagh High School-Next Steps'.

## 5. **Presentation – Development Trusts Northern Ireland (DTNI) – Development of Garvagh High School Site Outline Proposal**

The Presiding Councillor welcomed Mr Charlie Fisher to the meeting and invited him to make his presentation.

Mr Fisher gave Council details of the Outline Proposal: Next Steps and Business Development Considerations, details of which had been previously circulated to Members and attached at Appendix 1. The presentation given to Council by Mr Fisher is attached at Appendix 2.

Summarising the proposal he explained the proposal sought Council's backing to nominate an interest in acquiring Garvagh High School on behalf of the Garvagh stakeholder group. This request will defer the disposal of the site on the open market. The request places no commitment on the Council to acquire the site.

\*Councillor Mulholland joined the meeting at 7.15pm.

Members expressed support in principle for the proposal, as outlined in the presentation.

It was proposed by Councillor Harding, seconded by Councillor Cole and **AGREED: that Council nominates an interest in acquiring Garvagh High School on behalf of the Garvagh stakeholder group with no financial support implied in doing so.**

## 6. **Minutes of Shadow Council meeting held 18<sup>th</sup> December 2014**

It was proposed by Councillor Robinson, seconded by Councillor Cole and **AGREED: that the minutes of the Shadow Council meeting held on 18<sup>th</sup> December 2014 be confirmed.**

### **Matters arising**

#### **6.1 Rural Development Programme (SC08 141218.6.3)**

In response to a query from Councillor S McKillop, the Lead Officer Leisure and Development confirmed that a response from DARD addressing Council's concerns at the allocation to social partners and elected representatives had been presented in a report to the Organisation Development Committee on 22<sup>nd</sup> January (OD 150122.11) and was also tabled for Members' consideration at this meeting

## 7. **Minutes of Transferring Functions & Group Committee Meeting held 11<sup>th</sup> December 2014**

Councillor Mullan presented the minutes of the meeting.

## Matters arising

### 7.1 Transfer of Functions – DRD Off Street Car Parks (TF&G 141211.8)

Councillor Stevenson enquired if any feedback had been received from DRD with regard to Car Park Title. The Chief Executive advised that a response was awaited.

### 7.2 Adoption of Minutes

It was proposed by Councillor McGuigan, seconded by Councillor MA McKillop and AGREED: that the minutes of **the Transferring Functions and Group Committee held on 11<sup>th</sup> December 2014, be adopted, and the recommendations contained therein approved.**

### 8. Minutes of Corporate Policy & Resources Committee meeting held 15<sup>th</sup> January 2015

Councillor Harding presented the minutes.

It was proposed by Councillor Harding, seconded by Councillor Fitzpatrick and AGREED: that the minutes of **the Corporate Policy & Resources Committee held on 15<sup>th</sup> January 2015, be adopted, and the recommendations contained therein approved.**

### 9. Political Appointments to the Policing and Community Safety Partnership (OD150122)

The Lead Officer Leisure and Development advised Committee that, in light of information recently received, Council's appointments to the PCSP will form part of the Annual Meeting appointments process in March and will be held until then.

### 10. Rural Development Programme 2014-2020 (OD150122)

The Lead Officer Leisure and Development presented the undernoted report, previously circulated.

***The Department of Agriculture and Rural Development (DARD)/ Rural Development Council are in the process of securing social partner nominations for the new Causeway Coast and Glens LAG and LAG Board.***

***Tables 1 & 2, provide an overview of the process to date:***

***Table 1 - Summary***

<b><i>Total Registered Members</i></b>	<b><i>279</i></b>
<b><i>Total Eligible Social Partner Nominations received</i></b>	<b><i>21</i></b>
<b><i>Total Number presented for Nomination</i></b>	<b><i>21</i></b>

**Table 2 - Membership Meeting**

<b>Date</b>	<b>Thursday 15<sup>th</sup> January 2015</b>
<b>Attendance</b>	<b>52 registered Members</b>
<b>Social Partner Composition Agreed</b>	
<b>Total Board Size</b>	<b>18</b>
<b>Total Number of Board Social Partners</b>	<b>10</b>
<b>Geographic representation</b>	<b>A minimum of 1 from each Moyle, Ballymoney, Coleraine, Limavady</b>
<b>Gender representation</b>	<b>Striving towards 50/50 representation</b>
<b>Age</b>	<b>Minimum of 1 per each age group 21-29; 30-39; 40-49; 50-59; Over 60 with further consideration to be given to 18-20 age group</b>
<b>Programme Priorities</b>	<b>5 Community; 5 Business/Farm Diversification (in line with programme budgets)</b>

**At the LAG Membership meeting on the 15<sup>th</sup> January 2015, the size of LAG Board was confirmed at 18 (social partner and elected representatives combined).**

**Table 3 provides information on the split between social partner and elected representatives.**

**Table 3 – LAG Board**

<b>Area</b>	<b>Total LAG Board Composition</b>	<b>Number of Social Partners</b>	<b>Eligible Number of Elected Representatives</b>	<b>Comments</b>
<b>Causeway Coast &amp; Glens</b>	<b>18</b>	<b>10</b>	<b>8</b>	<b>Members agreed the overall Board composition of 18. 8 represents the number of elected representatives possible within an overall Board of 18 based on the EU rule of no one single interest group having more than 49% of the votes.</b>

**At the Organisation Development Committee on 22<sup>nd</sup> January 2015, Committee approved the following recommendation to Shadow Council:**

**It is recommended that Council nominates 8 members onto the LAG Board ensuring that the selection is representative of geography, community and gender.**

**To facilitate the recommendation the following appointment process using d'Hondt is to be applied – Table 4.**

**Geography (rural) and gender should also be considered.**

**Table 4 – d'Hondt.**

<b>Number of Places</b>	<b>DUP</b>	<b>UUP</b>	<b>SF</b>	<b>SDLP</b>

8	3	2	2	1
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Councillor McGuigan commented that it would be in Council's interest to see the size of the LAG Board expanded to 25. In response the Lead Officer advised that this would be best challenged when Elected Members had been appointed to the LAG in its current size and were sitting on the Board.

The appointments, as follows, were **AGREED**:

**DUP – Councillors Fielding, Knight-McQuillan, Stevenson**

**UUP – Councillors King, Callan**

**SF – Councillors Nicholl, McGuigan**

**SDLP – Councillor MA McKillop**

#### **11. Transfer of Council Lands to Coleraine & District Motor Club (OD150122)**

The Lead Officer Leisure and Development presented the report, previously circulated and as undernoted.

***To facilitate the successful delivery of the 'Vauxhall International North West 200' event, Coleraine Borough Council has traditionally supported the event through a financial funding package and support "in kind".***

***One of the key elements of this "in kind" support has been the completion a Licence agreement between the Council and Coleraine and District Motor Club Limited to temporarily transfer Council Land to the Motor club for the duration of the event.***

##### ***Proposal***

***Council is currently in receipt of an application from the Coleraine and District Motor Club, to enter into a similar relationship for the 2015 event with areas of Council owned lands being temporarily transferred to facilitate, trading activities, bike and car parking, the erection of scaffolding and grandstands and other racing team and temporary building infrastructure necessary for the successful delivery of the event.***

***This matter was referred to the North West 200 Committee of Coleraine Borough Council in December 2014 who were unanimous in their support of this application.***

***The Schedule attached, Appendix 3, provides a breakdown of the location of the lands, the duration of the transfer, the authorized purpose of the lands and the permitted trading dates and times for the authorized purpose. It is intended that this will form the substantive schedule to any agreement between Council and the Coleraine and District Motor club.***

It is recommended that Council agrees to the proposed temporary transfer of Council lands to the Coleraine and District Motorclub for the 'Vauxhall International 2015 North West 200'.

It was proposed by Councillor Robinson, seconded by Councillor Fitzpatrick and AGREED: **that Council agrees to the proposed temporary transfer of Council lands to the Coleraine and District Motorclub for the 'Vauxhall International 2015 North West 200'.**

It was proposed by Councillor McCorkell, seconded by Councillor Knight-McQuillan and AGREED to consider the following items 'in committee'.

\*Members of the press left the meeting at 7.40pm.

## 12. Fees and Charges Council Caravan Sites (2015-16) (OD150122)

The Lead Officer Leisure & Development presented the report, previously circulated and as undernoted.

***As a result of The Caravans Act (Northern Ireland) 2011, it became law for all Caravan sites in Northern Ireland, including Causeway Coast & Glens District Council (in line with all commercial operators) to implement appropriate changes and practices. As part of the Act there is an allowance for the annual review of Site Fees, based on any charges such as rates and water charges, inflation, operating costs, sums spent improving the Parks and their facilities, and current market rates for Site Fees.***

***Council is on schedule to complete a £1.95m upgrade to facilities at Juniper Hill Caravan Park in 6 weeks.***

***The essential replacement of Service Utility Posts under H&S requirements is the first stage of a similar major upgrade proposed at Carrick Dhu Caravan Park, and is also on schedule for completion by March 15.***

***As a result of the service, position and business model adopted, site demand at both Parks is high, with waiting lists at capacity due to pricing being viewed as competitive when compared against other local alternatives.***

***For the period from 2011 to 2014, site fees have been increased in line with inflation, specifically the Consumer Price Index (CPI).***

***Based upon low levels of inflation, operational costs are estimated to increase by circa. £12,000 in the 2015-16 period.***

### ***Detail***

***Council's may wish to consider the following site fee options for the season 2015-16:***

- ***No increase in fees, resulting in a decrease in profit for Council.***
- ***An increase based of CPI (1.75%), maintaining the general current level of profit for Council, whilst retaining a modest contingency sum.***
- ***An above-inflation increase of 3.0%, to mitigate against the cost of disruption that may result from the current infrastructure works.***

***The three options are illustrated in Table 1 below.***

***No increase is proposed for the administration fee for insurance as there is no change in the requirement.***



*Arrangements for the payment for electricity usage remains unchanged.*

*The CPI rate is an average over the 12 month period October 2013 - September 2014.*

*With regard to Rates, the proposals below apply an increase attributable to the central government rate of 1.5 %.*

**Table 1**

<b>Item</b>	<b>Current</b>	<b>1.75% Increase</b>	<b>3.00% Increase</b>
<b>Basic Annual Site Rental</b>	<b>£1,724.17</b>	<b>£1,754.34</b>	<b>£1,775.90</b>
<b>Annual Rates</b>	<b>£175.00</b>	<b>£177.63</b>	<b>£177.63</b>
<b>VAT at 20%</b>	<b>£379.83</b>	<b>£386.39</b>	<b>£390.70</b>
<b>Total Site Fee</b>	<b>£2,279</b>	<b>£2,318</b>	<b>£2,344</b>
<b>Net Increase per Static</b>	<b>n/a</b>	<b>£39</b>	<b>£65</b>
<b>Total Increase in Turnover</b>	<b>n/a</b>	<b>£31,356</b>	<b>£52,260</b>
<b>Change in Net Profit</b>	<b>-£12,000</b>	<b>+£19,356</b>	<b>+£40,260</b>

*Charges for Touring Sites are proposed in Table 2.*

*A premium continues to be charged for Special Event periods (e.g. NW 200 and Airwaves) due to high demand.*

**Table 2**

<b>Period</b>	<b>Current</b>		<b>Proposed</b>	
	<b>Non-Serviced Touring Sites</b>	<b>Serviced Touring Sites</b>	<b>Non-Serviced Touring Sites</b>	<b>Serviced Touring Sites</b>
<b>Off Peak</b>	<b>£18.00</b>	<b>£20.00</b>	<b>£20.00</b>	<b>£22.00</b>
<b>Peak</b>	<b>£20.00</b>	<b>£22.00</b>	<b>£22.00</b>	<b>£24.00</b>
<b>Events</b>	<b>£40.00</b>	<b>£40.00</b>	<b>£44.00</b>	<b>£44.00</b>

1. Whilst recognising the investment in the sites and the corresponding increase in demand, a period of disruption is occurring, therefore it is recommended that Council applies an increase of 1.75% to the fees for static caravans.
2. It is further recommended that Council approves the Touring Fees in Table 2.

The recommendation was approved for Council's adoption by the Organisation Development Committee at its meeting on 22<sup>nd</sup> January 2015.

It was proposed by Councillor Hickey, seconded by Councillor Baird and AGREED: **to apply an increase of 1.75% to the fees for static caravans and approve the Touring Fees in Table 2 above.**

**13. The Provision of Tourism Marketing Services to GB and International Markets (OD150122)**

The Lead Officer Leisure and Development presented the report, previously circulated.

The Lead Officer explained that the purpose of the report was to convey the legal opinion relating to:

1. Whether TUPE (Transfer of Undertakings - Protection of Employment) would apply if Council decided to “in-source” promotional and marketing activities in relation to the Council’s tourism destination?
2. Whether TUPE or SPC (Service Provision Change - Protection of Employment) would apply if CCG decided to procure such services through external competitive procurement.

The Officer outlined for Committee that the legal advice identifies the risk of TUPE if the Causeway Coast and Glens District Council does not undertake a procurement exercise to competitively appoint a service provider for marketing services to GB and International markets.

The legal consideration of the Tourism Area Partnership (TAP) identifies further risk, that being the conflict of interest presented by Councillors being directors on the board of the TAP. Each Councillor / director is a Class A director elected to serve for one year. The Companies Act 2006 states that a director’s normal obligations are to ensure that they act in the best interest of the Company (in this case the TAP).

It is therefore appropriate to recommend an amendment to the constitution of the TAP to enact the removal of Council membership and involvement, should the TAP decide to tender for the Contract for the provision of “out of state” tourism marketing services. Members will be further advised regarding this issue.

It is recommended that the provision of tourism-marketing services to GB and International markets is competitively procured for a contractual period of one year from 1<sup>st</sup> April 2015.

A tender report will be presented to Council on completion of the procurement process to allow Council make the Investment Decision based upon the Most Economically Advantageous Tender.

At its meeting on 22<sup>nd</sup> January the Organisation Development Committee agreed to recommend that the provision of tourism marketing services to GB and International markets is competitively procured for a contractual period of one year from 1<sup>st</sup> April 2015 and a tender report presented to Council on completion of the procurement process to allow Council to make the Investment Decision based upon the Most Economically Advantageous Tender.

During discussion Members raised issues regarding the potential loss of expertise which exists within the TAP and the possibility of providing the service ‘in-house’. The Chief Executive advised that all options would be considered but the recommendation provided Council with an interim option for the next year.

It was proposed by Councillor Wilson, seconded by Councillor S McKillop and AGREED: **that the provision of tourism-marketing services to GB and International markets is**

**competitively procured for a contractual period of one year from 1<sup>st</sup> April 2015 and a tender report will be presented to Council on completion of the procurement process to allow Council make the Investment Decision based upon the Most Economically Advantageous Tender.**

#### **14. Tender Report on Benone Activity Centre**

The Director of Development, Limavady Borough Council presented the tender report and tabled copies for Members' information.

An application was submitted under the Interreg IVA programme for funding to upgrade and improve existing facilities at Benone Beach including replacement of existing toilet facilities and multi-purpose office/ store area, provisions of boardwalks linking Benone Tourist Complex to Benone Beach and an outdoor multi activity space.

Funding of €486,493 Euros has been secured through the Interreg IVA programme towards the project. The contract period is 20 weeks. The window for EU funding spend on the project is the end of June 2015. Contractors would have to be on site by mid-February to meet this deadline.

The Director, referring to the tender report advised Members that the tender process has been completed and tenders were received from 6 companies. All tender prices were in excess of the current level of funding contained within the letter of offer from SEUPB. The lowest tender was £449,903, but with potential savings of £24,000 the cost reduced to £425,903. This represents a deficit of £79,292. A request is presently with SEUPB to increase the grant to meet the deficit. There is no guarantee that it will be successful.

Approval is sought from Council to enter into a contract with the lowest tenderer and Council is further asked to meet any deficit funding to complete the project.

Speaking in support of the project Councillor Cole commented that Benone is a prestigious asset and should be further developed and he proposed, seconded by Councillor Robinson: **that Council enters into a contract with the lowest tenderer and meets any deficit funding required to complete the project.**

Councillor Mullan endorsed the proposal as did Councillor Fitzpatrick.

Councillor Callan asked for details of the income from the retail space at the Activity Centre and the potential for this to offset some of the cost. The Director responded by indicating that this would not be an option at the present time.

Councillor S McKillop supported the proposal. She commented on the good standard of facilities at Benone Activity Centre and added that there were other areas of the Centre that could also be redeveloped in the future.

It was AGREED: **that Council enters into a contract with the lowest tenderer and meets any deficit funding required to complete the project.**

## 15. Request to Proceed with Applications for Severance

The Chief Executive presented the report, previously circulated.

*Under Section 123 of the Local Government Act (Northern Ireland) 2014, arrangements provide for payment of compensation to local government staff who leave their employment as a direct consequence of the RPA reform process following the 1<sup>st</sup> April 2015. The Local Government Reform Joint Forum 'RPA Staff Severance Scheme for Local Government' sets out the detail of how this compensation should be made. The Scheme, adopted at the Shadow Council meeting on 23<sup>rd</sup> October, will be underpinned by relevant Regulations, these are currently in draft form awaiting implementation.*

*In accordance with these arrangements the following officers have made an application for severance from the Causeway Coast and Glens District Council:*

- *Chief Executive Moyle District Council;*
- *Chief Executive Ballymoney Borough Council;*
- *Director of Environmental Services Coleraine Borough Council;*
- *Director of Borough Services Ballymoney Borough Council;*
- *Director of Environmental Services Limavady Borough Council;*
- *Director of Central and Leisure Services Ballymoney Borough Council;*
- *Director of Development Services Moyle District Council;*
- *Director of Development Limavady Borough Council;*
- *Head of Finance, Support Services Limavady Borough Council;*
- *Assistant Director of Finance and Support Services Coleraine Borough Council*

Details of the financial case for the payment of severance were contained within the report previously circulated to Members and outlined by the Chief Executive.

Local Government Pension Scheme

A new Pension Scheme will come into effect on 1<sup>st</sup> April 2015. To support the application of the severance process Council is required to put in place a Pensions and Redundancy Discretions Policy. A Discretions Policy will be forwarded to Council once further guidance is available from the Department of the Environment.

It is recommended that Council gives approval to proceed with the applications for Severance received from the officers as outlined above; and that Council develops and agrees a Discretions Policy in accordance with the requirements of the Local Government Pension Scheme.

It was proposed by Councillor Fitzpatrick, seconded by Councillor Stevenson and  
**AGREED: that Council gives approval to proceed with the applications for Severance**

received from the officers as outlined above;  
and that Council develops and agrees a Discretions Policy in accordance with the requirements of the Local Government Pension Scheme.

It was proposed by Councillor Robinson, seconded by Councillor Wilson and AGREED: that Council resolve itself out of committee.

#### 16. Set Rates Strike Meeting

The Lead Finance Officer presented the report, previously circulated and as undernoted.

***The Department of the Environment (DoE) requires Council to specify a meeting at which the rate will be struck and to notify DoE of this date.***

***In the initial timetable this meeting was set out with the option to strike and a fallback position on Thursday 12<sup>th</sup> February if required. This is not strictly in compliance with the regulations therefore we need to set a special meeting for the striking of the rate.***

It is recommended that the Causeway Coast and Glens District Council set Thursday 12<sup>th</sup> February 2015 as the Council meeting to strike the rate.

It was proposed by Councillor McGuigan, seconded by Councillor Stevenson and AGREED: that the Causeway Coast and Glens District Council sets Thursday 12<sup>th</sup> February 2015 as the Council meeting to strike the rate.

Members were advised that a Rates Workshop for all Members would be held on 5<sup>th</sup> February replacing the Corporate Policy & Resources Committee meeting.

#### 17. Legacy Council Loan Approvals

The Lead Officer Finance presented the report, previously circulated and as undernoted.

***The Department of the Environment (DoE) circular LG22/2014 issued on 28 May 2014 sets out direction on controls in place for the eleven new councils operating in shadow form effective from 26 May 2014. These controls have a direct impact on four key areas for each legacy council which are;***

- 1 Capital projects with a value in excess of £250k***
- 2 Disposals of land with a value in excess of £100k***
- 3 Non-capital contracts with a lifetime value in excess of £100k***
- 4 Borrowing where the value of the loan exceeds £250k***

##### ***Detail***

***Ballymoney Borough Council have completed a project and now requires the approval of Causeway Coast and Glens District Council under the DoE guidance referred to above to allow the Council to access the finance for this project. The project is listed as follows together with the amount of loan finance required:***

- 1 Rasharkin Community Centre Improvement Scheme - £340,000 over 30 years***

***Ballymoney Borough Council has included provision for this loan in their current budgets therefore there is no additional burden being placed on Causeway Coast and Glens District Council as a result. The project was financed utilizing Council's own working capital up to this point therefore it is a cash flow management requirement that the loan be accessed at this time.***

It is recommended that the Causeway Coast and Glens District Council approves that Ballymoney Borough Council can fund the project listed by way of loan on the terms detailed above.

Committee AGREED: **that Ballymoney Borough Council can fund the project listed by way of loan on the terms detailed above.**

**18. Small Business Summit Thursday 12<sup>th</sup> February 2015**

Information was tabled regarding a 'Small Business Summit' organized by NILGA and Enterprise Northern Ireland. The Summit will be held on Thursday 12<sup>th</sup> February 9.15am – 1.30pm Lagan Valley Island Lisburn.

**19. Minister of the Environment - ICT Equipment for Planning Staff (CPR141204.10;SC141218)**

The Chief Executive drew Members' attention to a response from the Minister of the Environment to Council's letter of 5<sup>th</sup> January regarding its request for additional funding for ICT equipment for planning staff. A copy of the letter was tabled for Members' information.

***In the letter the Minister responded, "the budget is held by the Department of Finance and Personnel (DFP).....given this, the DOE is not in a position to assist you in this matter. While I understand that you have concerns regarding the level of funding available to you for the procurement of ICT equipment I would highlight that any delay in the purchase of necessary ICT equipment could result in delays in the installation process, possibly delaying the process in your council area until a date after 1<sup>st</sup> April 2015.***

Members noted the contents of the Minister's response.

**20. Policing and Community Safety Partnerships Indicative Budget for 2015-16**

Correspondence from the NI Policing Board regarding the indicative budget for 2015/16 was tabled. Attached at Appendix 4.

Members noted the contents of the correspondence.

**The meeting closed at 8.35pm.**

**List of appendices**

- Appendix 1 Development Trusts NI Development of Garvagh High School Site Outline Proposal Next Steps and Business Development Considerations
- Appendix 2 Presentation Development Trusts NI to Council 29<sup>th</sup> January 2015
- Appendix 3 Transfer of Lands from Causeway Coast and Glens District Council to Coleraine & District Motor Club
- Appendix 4 NI Policing Board Policing & Community Safety Partnerships Indicative Budget for 2015-16



Development  
Proposal for Garvagh





Garvagh High School  
CC&GDC Presentation

MAP REF	LOCATION OF LANDS	DURATION OF TRANSFER OF LANDS	SUB REF	AUTHORISED PURPOSE OF LANDS	PERMITTED TRADING DATES & TIMES FOR AUTHORISED PURPOSE
CBC1	Crocknamack Green Crocknamack Road Portrush	Monday 11 May (9am) – Sunday 17 May (9pm)	(A)	2 x Hot Food Vans 1 x Ice Cream Van	Tuesday 12 May 8.30 am – 11.00 pm
			(B)	Bike Parking	Thursday 14 May 8.30 am – 11.00 pm
			(C)	2 x Merchandising	Friday 15 May 4.00 pm – 11.00 pm Saturday 16 May 7.00 am – 7.00 pm
CBC2	West Bay Car Park Metropole Portrush	Tuesday 12 May 8.30 am – 11.00 pm Thursday 14 May 8.30 am – 11.00 pm Friday 15 May 4.00 pm – Saturday 16 May 7.00 pm	(A)	2 X Hot Food Vans	Tuesday 12 May 8.30 am – 11.00 pm
			(B)	1 x Ice Cream Van	Thursday 14 May 8.30 am – 11.00 pm
			(C)	2 x Merchandise	Friday 15 May 4.00 pm – 11.00 pm
			(D)	1 x Confectionery	Thursday 14 May 5.00 pm – 10.00 pm
			(E)	Car Parking	Saturday 16 May 7.00 am – 7.00 pm
CBC3	Blackhill Green Portrush	Tuesday 12 May 8.30 am – 11.00 pm Thursday 14 May 8.30 am – 11.00 pm Friday 15 May 1.00 pm – Saturday 16 May 7.00 pm	(A)	2 x Hot Food Vans	Tuesday 12 May 8.30 am – 11.00 pm
			(B)	1 x Ice Cream Van	Thursday 14 May 8.30 am – 11.00 pm
			(C)	1 x Confectionery	Friday 15 May 4.00 pm – 11.00 pm
			(D)	1 x Merchandise	Saturday 16 May 7.00 am – 7.00 pm

		Monday 4 May – Tuesday 19 May	(E)	BBC Scaffolding	Monday 4 May – Tuesday 19 May
CBC4	Ballyreagh Golf Course adjacent to Tides Restaurant Portrush	Tuesday 12 May 8.30 am – 11.00 pm	(A)	1 x Hot Food Van	Tuesday 12 May 8.30 am – 11.00 pm
		Thursday 14 May 8.30 am – 11.00 pm			Thursday 14 May 8.30 am – 11.00 pm
		Friday 15 May 4.00 pm – Saturday 16 May 7.00 pm	(B)	Car & Motorcycle Parking	Friday 15 May 4.00 pm – 11.00 pm
					Saturday 16 May 7.00 am – 7.00 pm
					Friday 16 May 2.00 pm – Saturday 17 May 7.00 pm
CBC5	Car Park Ballyreagh adjacent to Inn on the Coast	Monday 11 May pm Tuesday 12 May Thursday 14 May Saturday 16 May		1 x Hot Food Van, parking (no tents) Car Boot Sale Car Parking	Monday pm – Car Boot Sale  Tuesday 12 May, Thursday 14 May, Saturday 16 May – Car Parking
CBC6	Glen Road Car Park Portrush	Tuesday 12 May 8.30 am – 11.00 pm	(A)	1 x Hot Food Van	Tuesday 12 May 8.30 am – 11.00 pm
		Thursday 14 May 8.30 am – 11.00 pm	(B)	1 x Ice Cream Van	Thursday 14 May 8.30 am – 11.00 pm
		Friday 15 May 4.00 pm – Saturday 16 May 7.00 pm	(C)	1 x Confectionery	Friday 15 May 4.00 pm – 11.00 pm
			(D)	1 x Merchandising	Saturday 16 May 7.00 am – 7.00 pm
CBC7	Ballyreagh Golf Course opposite Juniper Hill	Tuesday 12 May 8.30 am – 11.00 pm	(A)	1 x Hot Food Van	Tuesday 12 May 8.30 am – 11.00 pm
		Thursday 14 May 8.30 am – 11.00 pm	(B)	1 x Ice Cream Van	Thursday 14 May 8.30 am – 11.00 pm
					Friday 15 May 4.00 pm – 11.00 pm
					Saturday 16 May 7.00 am – 7.00 pm

		Friday 15 May 4.00 pm – Saturday 16 May 7.00 pm	<b>(C)</b>	BBC Scaffolding	Monday 4 May to Monday 18 May

<b>CBC8</b>	<b>Quarry Hill adjacent to Harry Gregg's former property (Car Park No 6)</b>	Monday 4 May – Sunday 17 May	<b>(A)</b>	1 x Hot Food Vans	Tuesday 12 May 8.30 am – 11.00 pm
			<b>(B)</b>	1 x Ice Cream Van	Thursday 14 May 8.30 am – 11.00 pm
			<b>(D)</b>	Parking of Cars (daytime only)	Friday 15 May 4.00 pm – 11.00 pm
			<b>(E)</b>	BBC Scaffolding	Saturday 16 May 7.00 am – 7.00 pm
<b>CBC9</b>	<b>Car Park No 5 Ballyreagh Road leading to Lady's Hill</b>	Tuesday 12 May 8.30 am – 11.00 pm Thursday 14 May 8.30 am – 11.00 pm Saturday 16 May 7.00 am – 7.00 pm	<b>(A)</b>	2 x Hot Food Vans	Saturday 9 May – Sunday 17 May
			<b>(B)</b>	1 x Ice Cream Van	Monday 4 May to Monday 18 May
			<b>(C)</b>	Car & Motorcycle Parking (daytime only)	
<b>CBC10</b>	<b>Car Park No 2 opposite the bungalow</b>	Thursday 30 April – Tuesday 19 May inclusive	<b>(A)</b>	2 x Hot Food Vans	Tuesday 12 May 8.30 am – 11.00 pm
			<b>(B)</b>	1 x Ice Cream Van	Thursday 14 May 8.30 am – 11.00 pm
			<b>(C)</b>	1 x Confectionary	Friday 15 May 4.00 pm – 11.00 pm
			<b>(D)</b>	1 x Coffee/Donuts	Saturday 16 May 7.00 am – 7.00 pm
			<b>(E)</b>	1 x Grandstands @ Start	Monday 11 May until Saturday 16 May at 7.00 pm
					Thursday 30 April until Tuesday 19 May

			<b>(F)</b>	BBC Scaffolding	Monday 4 May until Monday 18 May
<b>CBC11</b>	<b>Paddock Ballyreagh Road Portstewart</b>	Thursday 30 April – Tuesday 19 May inclusive	<b>(A)</b>	2 x Hot Food Outlets	Monday 4 May until Tuesday 19 May
			<b>(B)</b>	2 x Ice Cream Van	
			<b>(C)</b>	Hospitality Marquee	
			<b>(D)</b>	1 x Paddock Grandstand	
			<b>(E)</b>	Merchandising	Thursday 30 April until Tuesday 19 May
			<b>(F)</b>	Racing Team and associated infrastructure - Temporary buildings, parking and ancillary services to enable the running of the North West 200 races	
<b>CBC12</b>	<b>Trade Village opposite Paddock Area</b>	Saturday 2 May – Tuesday 19 May	<b>(A)</b>	2 x Hot Food Vans	Saturday 2 May until Tuesday 19 May
			<b>(B)</b>	2 x Ice Cream Van	
			<b>(C)</b>	1 x Coffee/Sandwich	
			<b>(D)</b>	1 x Confectionery	
			<b>(E)</b>	Merchandising	

			<b>(F)</b>	6 Motorhomes for Club Members with Restricted Mobility (No Camping)	
<b>CBC13</b>	<b>Field to rear of Trade Village</b>	Tuesday 12 May 8.30 am – 11.00 pm  Thursday 14 May 8.30 am – 11.00 pm  Saturday 16 May 7.00 am – 7.00 pm	<b>(A)</b>	Official Cars & Motorhomes  (No Camping)	Tuesday 12 May to Saturday 16 May
<b>CBC14</b>	<b>Field at Finish Line at Paddock bottom of Mrs Houston's lane</b>	Saturday 9 May – Sunday 17 May  Monday 4 May – Tuesday 19 May	<b>(A)</b>  <b>(B)</b>	Motorhomes and caravans  BBC Scaffolding	Saturday 9 May – Tuesday 19 May  Monday 4 May – Tuesday 19 May
<b>CBC15</b>	<b>Paddock Area</b>	Saturday 2 May – Tuesday 19 May		Racing Team and associated infrastructure - Temporary buildings, parking and ancillary services to enable the running of the North West 200 races	Saturday 2 May – Tuesday 19 May
<b>CBC16</b>	<b>Rear of Car Park at Fire Station Sandhill Drive</b>	Saturday 16 May		Parking	Saturday 16 May

26 January 2015

Dear Chief Executive

**POLICING AND COMMUNITY SAFETY PARTNERSHIPS INDICATIVE BUDGET FOR 2015-16**

As outlined in the recent PCSP Communique (Issue Number 1/15), the Joint Committee is now in a position to advise of the indicative budget for the PCSPs for 2015/16.

Funding allocations for the 11 PCSPs for the next financial year were calculated using an agreed funding model based on a set amount of 30%, and additional amounts based on area population (45%) and deprivation (25%).

Attached at Annex A is an estimate of the PCSP budgets for 2015/16 for the 11 council districts. This figure is for Administration and Operations; the expenses budget is held and managed separately by the Joint Committee.

You will be aware that the recent Criminal Justice Inspection review of PCSPs recommended that following the implementation of Local Government Reform, the cost of administration for PCSPs should not exceed 20% of the budget allocated. Whilst it is appreciated that this figure may be challenging during this first year of transition every effort should be made to ensure administration costs are kept to a minimum.



Despite the current budgetary constraints the Joint Committee will continue to make every effort to protect PCSP budgets from reductions that will be applied to other departmental and Policing Board funding streams. Once the final budget position is agreed and the Joint Committee has approved PCSP Plans for 2015/16 we will confirm the PCSP budget allocation with a Letter of Offer.

We trust this information is of assistance.

Yours sincerely

*Steven McCourt*

**Head of Partnership Development  
Community Safety Unit, DOJ**

*Amanda Stewart*

**Director of Partnership  
Northern Ireland Policing Board**

## Annex A

Area	Basic <sup>(1)</sup>	Population <sup>(2)</sup>		Deprivation <sup>(3)</sup>		Total	% of total funding
		2013 1,829,725	Value £2,032,200	No. SOAs 223/890	Value £1,129,000		
<b>Northern Ireland</b>	<b>30% of £4,516,000</b>	<b>45% of £4,516,000</b>		<b>25% of £4,516,000</b>		<b>£4,516,000</b>	
Antrim and Newtownabbey	£123,164	139,536	£154,976.87	11	£55,690.58	<b>£333,831</b>	7.4%
Armagh, Banbridge and Craigavon	£123,164	203,757	£226,304.49	18	£91,130.04	<b>£440,598</b>	9.8%
Belfast	£123,164	335,133	£372,218.38	86	£435,399.10	<b>£930,781</b>	20.6%
Causeway Coast and Glens	£123,164	141,699	£157,379.23	13	£65,816.14	<b>£346,359</b>	7.7%
Derry and Strabane	£123,164	148,632	£165,079.42	40	£202,511.21	<b>£490,754</b>	10.9%
Fermanagh and Omagh	£123,164	114,365	£127,020.48	6	£30,376.68	<b>£280,561</b>	6.2%
Lisburn and Castlereagh	£123,164	136,808	£151,947.00	3	£15,188.34	<b>£290,299</b>	6.4%
Mid and East Antrim	£123,164	135,997	£151,046.25	13	£65,816.14	<b>£340,026</b>	7.5%
Mid Ulster	£123,164	141,329	£156,968.28	7	£35,439.46	<b>£315,571</b>	7.0%
Newry, Mourne and Down	£123,164	174,829	£194,175.35	19	£96,192.83	<b>£413,532</b>	9.2%
North Down and Ards	£123,164	157,640	£175,084.24	7	£35,439.46	<b>£333,687</b>	7.4%
<b>Total</b>	<b>£1,354,800</b>	<b>1,829,725</b>	<b>£2,032,200</b>	<b>223</b>	<b>£1,129,000</b>	<b>£4,516,000</b>	100.0%

Funding model allocates funding as follows: Basic Standard Amount (30%), Population (45%) and Deprivation (25%)

Model based on funding of £4,516,000.

1. 30% of overall PCSP funding = £1,354,800. Each PCSP receives an equal share of £123,164.
2. 45% of overall PCSP funding = £2,032,200. Each PCSP receives an amount proportionate to their population (2013 mid-year population estimates = 1,829,725).
3. 25% of overall PCSP funding = £1,129,000. Top 25% deprived Super Output Areas (223 out of 890 SOAs) each receive £5,063.

